

# Setting up Tyro terminals

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Set up a Tyro terminal to process payments and Medicare claims in Zedmed. This process involves installing Tryo software (called an adapter) that communicates with the Tyro machine (called a terminal) and then configuring Zedmed to use Tyro.

## Tyro Terminal Adapter setup

The Tyro Terminal Adapter is software that's downloaded from Tyro and installed on each POS workstation that connects to a Tyro terminal. The setup process adds the Tyro Merchant and Terminal IDs to the adapter software then pairs the Tyro terminal to the Tryo Terminal Adapter.

The setup is explained below but the process is a service that Tyro provides for its customers. If you have not been set up, give them a call on 1300 01 8976. To learn more, see the Tyro website, which includes the following helpful pages: support, Tyro user guide, Zedmed integration.

To configure the Tyro Terminal Adapter:

1. Get the Merchant ID and Terminal ID for your Tyro terminal.

To locate this information:

- a. Press the Menu key on the Tyro terminal's keypad.
- b. Scroll down to **Configuration** and press **OK**.
- c. Scroll down to Terminal Info and press OK.



- 2. Go to the Windows Control Panel and select Tyro Terminal Adapter.
- 3. Enter the Merchant ID and Terminal ID of your Tyro terminal into the corresponding fields.
- 4. Select the **Printing Location** you want to use.

oringere and rain II	terfaces Logging		
Default Merchant ID	):	Default Terminal ID:	
Pos System Name:			
Printing Location     Orint EFTPC	S receipts on the Tyro T	Ferminal O Print EFTPOS receipts	locally
Apply to all user	s on this computer		

- 5. Now on your Tyro terminal:
  - a. Press the **MENU** button.
  - b. Scroll down to **Configuration** and press **OK**.
  - c. Scroll down to Integrated EFTPOS and press OK.
  - d. Scroll down to Authorise POS and press OK.
  - e. Enter your Tyro terminal's administrator password and press OK.
  - f. Immediately perform steps 6 and 7.
- 6. On the Tyro Terminal Adaptor Control Panel, select Pairing tab, then select Commence Pairing.

A pop-up window will open and show a pairing timer.

7. On the Tyro terminal, press START.

Once the pairing has completed, the timer will disappear and the **pairing status** will change to **Pairing Key Set**.

8. In the Tyro Terminal Adaptor Control Panel, select Verify Key to confirm the terminal is paired.



#### **Practice setup**

Tyro needs to be selected as the **Integrated Eftpos / Easyclaim provider** on one of the machines running Zedmed. This can be a workstation or server.

To set Tyro as the POS provider:

- 1. Go to Zedmed's Management tab.
- 2. Select Practice Setup then select Practice from the list.
- 3. In the Integrated Eftpos/Easyclaim provider field, select Tyro.

- 4. Select **Automatically Process Tyro Bulk bill transactions** if you want Zedmed to auto-download the report and payments from Medicare.
- 5. Select **Close** to save and exit.

Practice	Name ZEDMED DEMONSTRATION SYSTEM	Category Fields Name	
Bank Accounts	ABN V Meddaims Minor ID Export to M	1	Values
Departments	eHealth Information	2	Values
	HPI-O Search HI Service Check HI Provider Classifications	3	Values
	Organisation General Practice	4	Values
	type service	5	Values
	Integrated Eftpos/Easyclaim provider Tyro	Text Fields	
	Automatically Process Tyro Bulk bill transactions Notify unprocessed after 7 days	Name	

### Workstation setup

Every workstation running Zedmed needs to have Tyro enabled to access the Tyro POS functionality.

To enable Tyro:

- 1. Go to Zedmed's Utilities tab
- 2. Select Third Party Links from the left menu.

The Zedmed Office Third Party Interfaces Configuration screen will open.

- 3. In the Medicare Australia Online Claim section, select Enabled then select Tyro.
- 4. Enter the Tyro terminal ID.

This number is provided by Tyro.

5. Tick the Tyro checkbox. This indicates that Zedmed is now configured to send and Process Claims as Easyclaims to Medicare via Tyro.

If **Tyro** does not have a tick, then patient claims will be sent to Medicare Australia online via normal MA online claim channels.

6. Select **Set** to save and exit.

Zedmed Office Third Party	Interfaces Configuration
Clinical Path When Medication is clicked Zedmed Clinical Open Medical Director (DDE) Options Open Locum (COM) Append to patients.in file Options When a patient is added or changed, automatically Append to patients.in Options	EFTPOS Terminals Tyro Tyro terminal ID 20
IBA Bridge Enabled DSN View name	Set Cancel

**Note**: Tyro's **Merchant ID** and **Terminal ID** are set by the terminal and can be seen in the screenshot at the top of this article. These IDs are also used in Zedmed's Tyro configurations. The **Tyro terminal ID** should not be changed in Zedmed. If the practice uses more than one bank account for Tyro, a different **Merchant ID** needs to be set up for each account in Zedmed, as shown in the next section.

## Multiple bank accounts setup

In Zedmed, multiple bank accounts can be set up for practice and each one needs to be configured for Tyro.

To enable Tryo for multiple bank accounts:

- 1. Go to Zedmed's Management tab
- 2. Select Practice Setup then select Bank account > Banklists.

The **Practice Details** screen will open.

- 3. In the Name field, select the bank account
- 4. In the **MID** field, enter the **Merchant ID**.

Repeat steps 3 and 4 for each bank account.

5. Select **Close** to save and exit.

		Practice De	etails		
Practice	Name	Albert Road MC Bank Account	Contact		
Bank Accounts	Code	BNK Currently Available	Name		
Departments	Bank	Westpac	Position Phone		
	Branch	South Melbourne 3205			
	Account # 091919 1919191919				
	Address				
	Suburb				
	Phone	Fax			
	MID	795 (Merchant ID for Tyro)			
	Add Nev	Edit Name Delete			
			Close Cancel		