

Switch branch or user

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Quickly change the user that is logged in or the branch you are working at without exiting Zedmed.

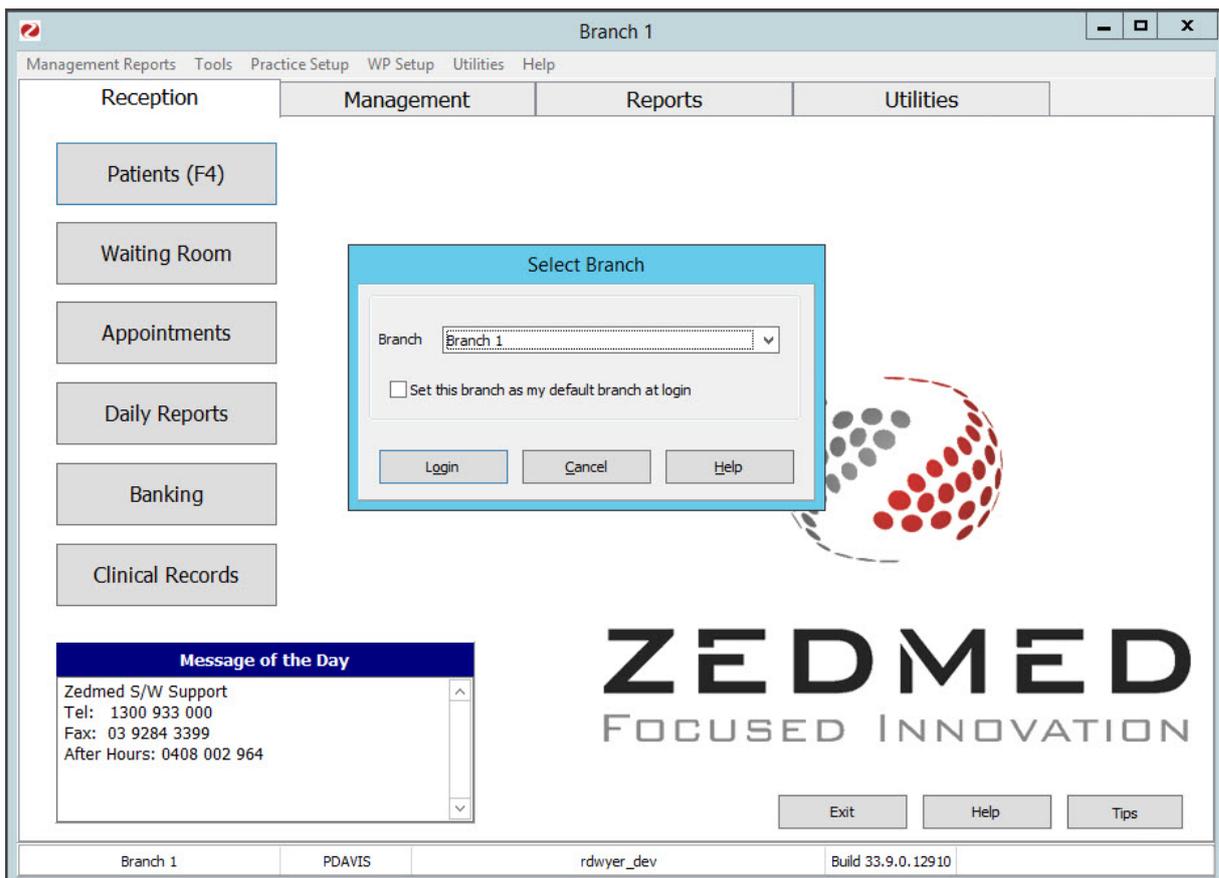
Changing branch login

It is possible to change which branch you are working at by pressing the **F3** key.

To change branches:

1. Press **F3** to open the **Select Branch** screen.
2. Select the branch required from the drop-down list.
3. Select **Login**.

Don't forget to change back to the normal branch or else your financial transactions will be attributed to the wrong branch.



Changing operator login

It is possible to change which operator is logged in on a workstation using the **F2** key.

To change users:

1. Press **F2** to open the **Quick Login**
2. Enter your username and password.
3. Select **OK**.

