

# Summary Views Results

Last Modified on 04/10/2024 11:04 am AEST

Use the **Results** tab in **Summary Views** to view and update the status of a patient's results and to attach new results.




(right-click View Results > Send to Patient.

## Status types



All results have a status assigned to help manage their workflow. The status types are (I) Initial, (P) Pending and (C) Complete.

- (I) Initial - no one has looked at the results. Results arrive in the Result Inbox and Patient Summary View with this status.
- (P) Actioned - results that have been looked at and are awaiting further action.
- (C) Complete - means no further action required. Results were discussed with the patient or did not need to be.

**Results status**

-  Initial status still need to be reviewed by doctor
-  Pending
-  Results are complete, all requirements actioned

**Patient notification status**

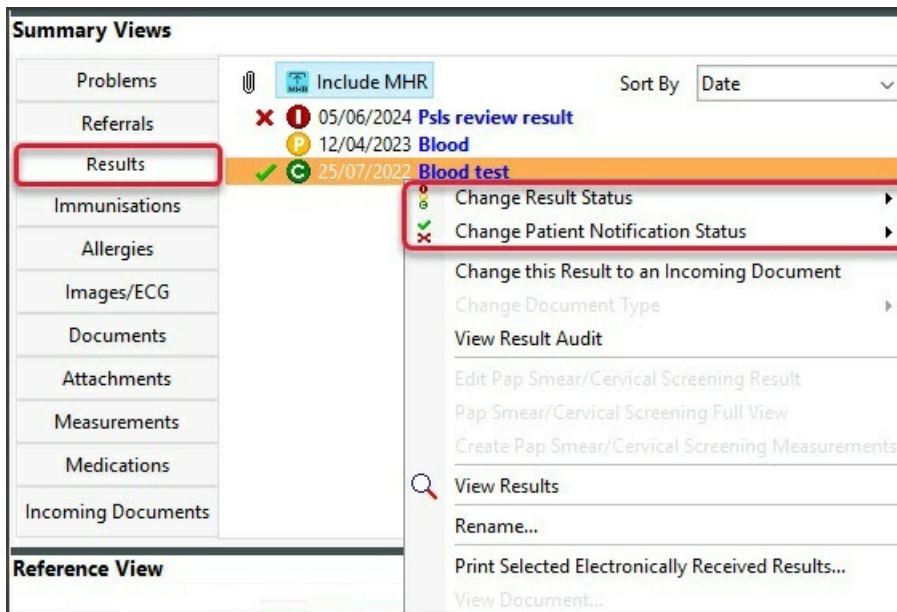
-  Doctor has discussed the results with the patient
-  Doctor has not discussed the results with the patient

To learn more, see [Results Status Types](#).

## Right-click options

Right-clicking a result in Summary Views allows you to:

- Change the status of a result to **Initial**, **Pending** or **Complete**.
- Change the patient's notification status to **Notified of Result**, **Not Notified of Result**, **Not Applicable**.
- Use **Secure Send** to email or SMS a result to a patient. [Learn more](#).
- Select **View Results** to open the patient's results.
- Select **View Results Audit** to open an audit trail of results received and their status.



If the patient has not opted out, the **Include MHR** (My Health Record) icon will be selected by default to show information uploaded by other healthcare providers. Each MHR entry appears with an icon, and double-clicking the entry will open the results report.

## Attaching documents

The paper clip icon can be used to locate and upload files as follows:

1. Select the paperclip icon:
2. Browse to the file and double-click it.

The **Image** dialog will open.

3. Complete all the fields and assign the file to a doctor.
4. Use the **Save as** radio button to identify the file as a **Result** or **Incoming Document**.
5. Review the selection for **Doctor has already seen this - Mark as Complete**. This is ticked by default.

Marking the result as **Complete** means no action is required, and the result will not appear in the **Results Inbox**.

6. Select **OK**.

DOB: 19/05/1952      Home:

Age: 71 years          Work:

Medicare No: 59502861421      Mobile: 0491 570 006

File No: 4                  Occupation: Retired

   Hosp UR No:

MHR Status :      Consent to Upload

Image X

**Document Details**

Description

Path Result example

Document Date Time

13/06/2023 ▼      10:34 AM ▲▼

**Link with Doctor**

User Name	Doctor Code
<input type="checkbox"/> Eason, Dr Augustus	AE
<input type="checkbox"/> Vendor, Dr Ccc Pds	CPV
<input type="checkbox"/> Hatcher, Dr Danni	DH
<input type="checkbox"/> FERNANDEZ, DANUTA	DF
<input checked="" type="checkbox"/> Jackson, Gaye	GJ
<input type="checkbox"/> Herman, Grace	GH1
<input type="checkbox"/> Howell, Dr Grenville	GH
<input type="checkbox"/> Fuller, Igor	IF
<input type="checkbox"/> Arthur, Dr Lesley	LA
<input type="checkbox"/> HERNANDEZ, LYDIA	LH
<input type="checkbox"/> Knox, Dr Maurice	MK
<input type="checkbox"/> Davis, Dr Phillip	PD
<input type="checkbox"/> Hedrick, Dr Warren	WH

Save As:    Result    Incoming Document

Doctor has already seen this - Mark as Complete

✔ OK
✘ Cancel

Summary Views

Problems		<input type="button" value="Include MHR"/>	Sort By	Date <span style="font-size: x-small;">▼</span>
Referrals		<span style="color: green;">✔</span> 12/04/2023 <b>Blood</b>		
Results		<span style="color: green;">✔</span> 06/09/2022 <b>Xray of L hand</b>		
Immunisations		<span style="color: green;">✔</span> 25/07/2022 <b>Blood test</b>		
Allergies		<span style="color: red;">✘</span> 25/07/2022 <b>Test scan</b>		
Images/ECG				
Documents				
Attachments				
Measurements				
Medications				
Incoming Documents				