

Summary Views Results

Last Modified on 18/12/2024 11:16 am AEDT

Use the **Results** tab in **Summary Views** to view and update the status of a patient's results and to attach new results.

(right-click View Results > Send to Patient.

Results Status

All results have a status assigned to help manage their workflow. The status types are (I) Initial, (P) Pending and (C) Complete.

- (I) Initial no one has looked at the results. Results arrive in the Result Inbox and Patient Summary View with this status.
- (P) Actioned results that have been looked at and are awaiting further action.
- (C) Complete means no further action required. Results were discussed with the patient or did not need to be.



To learn more, see Results Status Types.

Right-click options

Right-clicking a result in Summary Views allows you to:

- Change the status of a result to Initial, Pending or Complete.
- Change the patient's notification status to Notified of Result, Not Notified of Result, Not Applicable.
- Use Secure Send to email or SMS a result to a patient. Learn more.
- Select View Results to open the patient's results.
- Select View Results Audit to open an audit trail of results received and their status.

Summary Views					
Problems	Ø	MHR	Include M	HR	Sort By Date ~
Referrals	×	0	05/06/202	4 Psl	s review result
Results	1	G	25/07/202	2 Blo	ood test
Immunisations			(8	Change Result Status
Allergies			3	×	Change Patient Notification Status
Images/ECG					Change this Result to an Incoming Document
Documents					View Result Audit
Attachments					Edit Pap Smear/Cervical Screening Result
Measurements					
Medications				_	Create Pap Smear/Cervical Screening Measurement
Incoming Decuments				Q	View Results
incoming Documents					Rename
Reference View					Print Selected Electronically Received Results View Document

If the patient has not opted out, the **Include MHR** (My Health Record) icon will be selected by default to show information uploaded by other healthcare providers. Each MHR entry appears with an icon, and double-clicking the entry will open the results report.

Attaching documents

The paper clip icon can be used to locate and upload files as follows:

- 1. Select the paperclip icon:
- 2. Browse to the file and double-click it.

The Image dialog will open.

- 3. Complete all the fields and assign the file to a doctor.
- 4. Use the Save as radio button to identify the file as a Result or Incoming Document.
- 5. Review the selection for **Doctor has already seen this Mark as Complete**. This is ticked by default.

Marking the result as **Complete** means <u>no action is required</u>, and the result will not appear in the **Results Inbox**.

6. Select OK.

Address:	5 Kingsley Gr,		
	BENOWA 4217	Image	×
DOB: Age: Medicare No:	26/12/1943 Home: 80 years Work: 49503503111 Mobile:	Document Details Description	
File No: Hosp UR No: MHR Status: Referrer:	A56 Occupation: Unable to access My Health Record so	Procument Date Time 18/12/2024 11:12 AM	
		Link with Doctor	
🐼 🗐 🕒 Ô Summary Views	· ······ 🕱 🔝	User Name Doctor Code Eason, Dr Augustus AE Vendor, Dr Ccc Pds CPV	
Problems Referrals Results Immunisations Allergies Images/ECG Pregnancies Documents	 Include MHR O1/08/2023 Thyroid test O1/08/2023 Blood test 	 Vendor, Dr Ccc Pas Hatcher, Dr Danni FERNANDEZ, DANUTA FERNANDEZ, DANUTA Green, Dr Roger DG Jackson, Gaye GJ Herman, Grace GH1 Howell, Dr Grenville GH Fuller, Igor IF Arthur, Dr Lesley LA HERNANDEZ, LYDIA LH Knox, Dr Maurice MK Davis, Dr Phillip PD Hedrick, Dr Warren WH 	
Attachments Measurements Medications Incoming Docume	ents	Save As: Result Incoming Document Doctor has already seen this - Mark as Complete Image: Cancel Complete	