

Recording an encounter

Last Modified on 01/11/2024 10:18 am AEDT

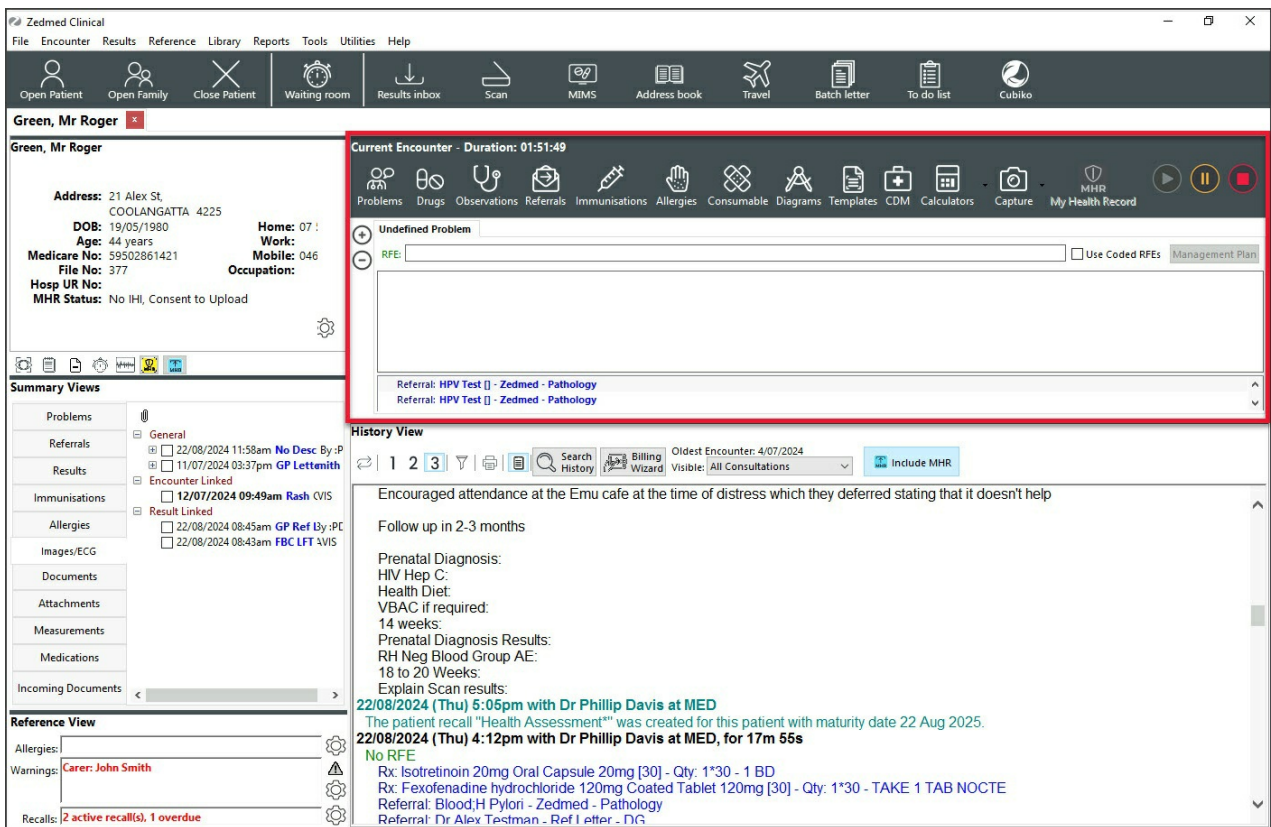
When an encounter starts, the Current Encounter screen opens and includes a problem field for the REF and clinical notes. It also provides access to the clinical modules used to record information and create scripts and referrals.

Current Encounter screen

When an **encounter is started**, the **Current Encounter** section opens and displays the **clinical modules** menu and an **Undefined Problem** field.

The modules shown can be configured using the top menu under **Tools > My Options > Function Selections**.

When the encounter ends, the information recorded is saved in the **History View** and **Summary Views**.



The screenshot displays the Zedmed Clinical software interface. The top menu includes File, Encounter, Results, Reference, Library, Reports, Tools, Utilities, and Help. The main interface is divided into several sections:

- Current Encounter - Duration: 01:51:49**: This section is highlighted with a red border. It features a toolbar with icons for Problems, Drugs, Observations, Referrals, Immunisations, Allergies, Consumable, Diagrams, Templates, CDM, Calculators, Capture, and My Health Record. Below the toolbar is an "Undefined Problem" field with an "RFE" input field and a "Use Coded RFEs" checkbox. The "Management Plan" section is currently empty.
- Summary Views**: This section on the left contains a list of clinical data points:
 - Problems: General
 - Referrals: 22/08/2024 11:58am No Desc By:P
 - Results: 11/07/2024 03:37pm GP Lettenith
 - Immunisations: 12/07/2024 09:49am Rash CVS
 - Allergies: 22/08/2024 08:45am GP Ref lly:PC
 - Images/ECG: 22/08/2024 08:43am FBC LFT XVIS
 - Documents, Attachments, Measurements, Medications, and Incoming Documents sections are also visible.
- Reference View**: This section at the bottom left shows patient details:
 - Allergies: (empty)
 - Warnings: Carer: John Smith
 - Recalls: 2 active recall(s), 1 overdue
- History View**: This section on the right shows a list of encounters:
 - 22/08/2024 (Thu) 5:05pm with Dr Phillip Davis at MED: The patient recall "Health Assessment" was created for this patient with maturity date 22 Aug 2025.
 - 22/08/2024 (Thu) 4:12pm with Dr Phillip Davis at MED, for 17m 55s: No RFE. Rx: Isotretinoin 20mg Oral Capsule 20mg [30] - Qty: 1*30 - 1 BD. Rx: Fexofenadine hydrochloride 120mg Coated Tablet 120mg [30] - Qty: 1*30 - TAKE 1 TAB NOCTE. Referral: Blood;H Pylori - Zedmed - Pathology. Referral: Dr Alex Testman - Ref l letter - DG.

Adding an RFE

Ideally, an RFE (reason for encounter) is recorded for every encounter and entered into the field provided.

Coded RFEs

RFE codes provide a way for the practice to use a consistent set of RFEs across all practitioners. Tick the Use Coded RFEs box, start typing the code, and the reason for the encounter will autofill.

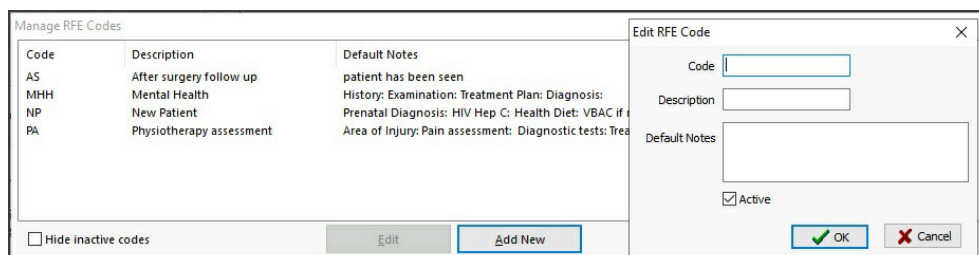
To show the **Coded RFEs** box, select **Tools > Global Options > Use Coded RFEs**.

Coded RFEs can also be configured to add text to the clinical notes field, for example, a checklist for the condition.



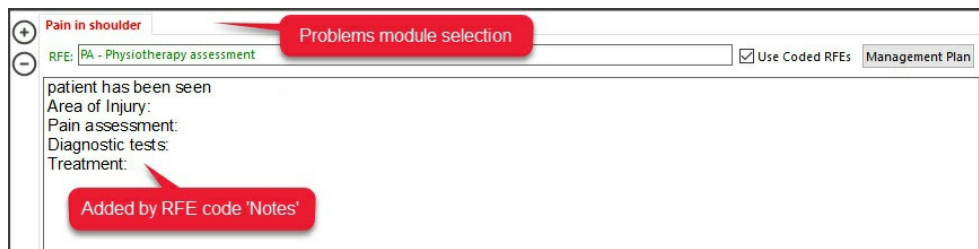
Custom RFEs

You can add your own RFEs under **Tools > Clinical Setup > RFE codes**. Select **Add New** then type the **Code** and **Description** (which will appear in RFE field) and the **Default Notes** (which will be automatically added to the clinical notes field below the RFE).



Adding a problem

The tab you enter your REF and clinical notes into will be called **Undefined Problem**, and this can be updated with a problem definition if you use the optional **Problems** module to select a condition/diagnosis. If you do use the Problems Module, you can select an **Existing or Recent** problem, a Problem from the **ICPC**, or **Manually** add a problem. You can have multiple Problem tabs, each with its own RFE and clinical notes if there are multiple problems presented. The problem classification will also be added to the **Problems** tab in Summary Views.



Adding notes

Type your clinical notes into the text section below the RFE. To save time, you can use the Auto Text feature and type in a shorthand term to add a clinical entry or checklist. For example, you could type "sore throat" to add a list of checks to complete. As noted above, you could also use the RFE "sore throat" to add a list of checks to complete.

Enable Auto Text

To view the list of Auto Text shorthands available and to add new ones, open Clinical and select the **Tools** menu > **Clinical WP Setup > Auto Text** and use **Add New** to add the **Shorthand** and **Longhand** text.

Updating clinical notes

You can change a clinical encounter's notes up to the end of the day it was created. To do this, start an encounter for the patient and select Continue Encounter from the dialog. You can now update your RFE, clinical notes and information entered.

Clinical modules

Clinical modules become available when the encounter starts and provide specialised ways to add information.

Key clinical modules include:

- Problems
 - Drugs
 - Referrals
 - Observations
 - Immunisations
 - Pregnancy
 - Chronic disease management
 - Examination templates
 - Diagrams
 - Capture/Import
 - Clinical calculators
 - Backdate encounter
 - MyHealthRecord
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