

# Make Medicare/DVA the payer

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Set up a patient's record for Medicare bulk billing or the DVA so their invoice claims can be automatically sent for payment.

The level of Medicare benefit is calculated as a percentage of a schedule fee for the service. A service provided in hospital attracts a benefit equal to 75% of the schedule fee; a service provided out of hospital generally attracts a benefit of 85%. For a general practitioner, the benefit is 100% of the schedule fee.

To add Medicare as the payer:

1. Locate the patient and open their record.

To learn more, see the [find a patient's record article](#).

2. Under **Payers**, select **Add**.

The **Account Payer Selector** will open.

3. Select **Medicare**.
4. Check the **Fee Type** is **Medicare Schedule**.
5. Select the **Select** button.
6. Confirm if you want this to be the default payer for new invoices.

The screenshot shows a patient record for 'Bates, Ferdinand' with an 'Account Payer Selector' dialog box open. The dialog box has the following fields:

- Account Payer:** Radio buttons for Patient, Medicare (selected), Family/Next of Kin, Veterans Affairs, Family Group, and 3rd Party.
- Fee Type:** A dropdown menu showing 'Medicare Schedule'.
- Buttons:** 'Select' and 'Cancel'.

In the background form, the 'Payers' section shows 'Medicare MC \$39.75' selected, and the 'Add' button is highlighted with a red box. The 'Fund' section also has an 'Add' button highlighted with a red box.

To add DVA as a payer:

1. Locate the patient and open their record.  
To learn more, see the [find a patient's record](#) article.
2. Under **Payers**, select **Add**.  
The **Account Payer Selector** will open.
3. Select **Veteran affairs**.
4. Select the required Fee Type.
5. Select the **Select** button.
6. Confirm if you want this to be the default payer for new invoices.

**Bates, Ferdinand**

Acc Enquiry Attend Bill Letters Clinical Information Print Quote Receipt Waiting Room Appointments Extras

**Patient Details**

Further Details  
Recalls  
Notepad  
 eHealth  
Messages

**Personal**  
 Family Name: Bates  
 Given Name: Ferdinand Initial:   
 Preferred Name:  Former  
 Title:  Gender: M  
 Date of Birth: 26/05/1975 Age: 47  
 Home: 13 Jeremy Ave  
 Suburb: JUNA DOWNS 6751

**Practice**  
 File #: C18 Pull File:   
 Hosp. UR No:  Clinical Warnings  
 Usual Branch: Branch 1 (C18)  
 First In: 27/09/2022 Last In: 27/09/2022  
 Type:  Status:

**Family**  
 \* Bates, Ferdinand (C18)  
 Family Links

**Account Payer Selector**

Account Payer  
 Patient  Medicare  
 Family/Next of Kin  Veterans Affairs  
 Family Group  3rd Party

Fee Type  
 DVA LMO and Other Fees  
 DVA LMO and Other Fees  
 DVA Out Hospital Fees  
 Legal/Hospital  
 Medicare - 75%  
 Medicare - 85%  
 Medicare - 95%  
 Medicare Schedule  
 Motor Vehicle

**Payers**  
 Department of Veterans Aff: DVA \$,00  
 Add Details Claims

**Fund**  
 Add Details Claims

**Referrals**  
 Add Details

**Other Contacts**  
 NOK Name:  Relationship:   
 Home:   
 Emerg. Contact Name:   
 Home:

**Alerts**

Delete Print Patient Verification Find Close Cancel

Add