# HealthShare

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Zedmed's Address Book is fully integrated with HealthShare so practitioners have access to Australia's largest Specialist and Allied Health directory. Requires Zedmed v39.6.4 or later.

> **Important**: HealthShare's IE11 components have been updated to use Microsoft Edge. Users must upgrade to Zedmed Version 39.6.4 to continue using HealthShare through the Zedmed Address Book integration. Alternatively, users can access HealthShare directly through the HealthShare website.

**Considerations**

- HealthShare is for printed referrals only -it does not support secure messaging (HealthLink etc).
- For referral letters, practitioners can choose an addressee from the **Zedmed** Address book or the **HealthShare** directory.
- For laboratory referrals, practitioners can use the cc: option to add a practitioner from HealthShare to inform them of the lab request.

## Setting the default Address Book tab

**Requirements**

The HealthShare directory requires internet access. Users with restricted internet access, such as Citrix, RDP and Cloud users, will need their firewall to allow access to https://www.healthshare.com.au.

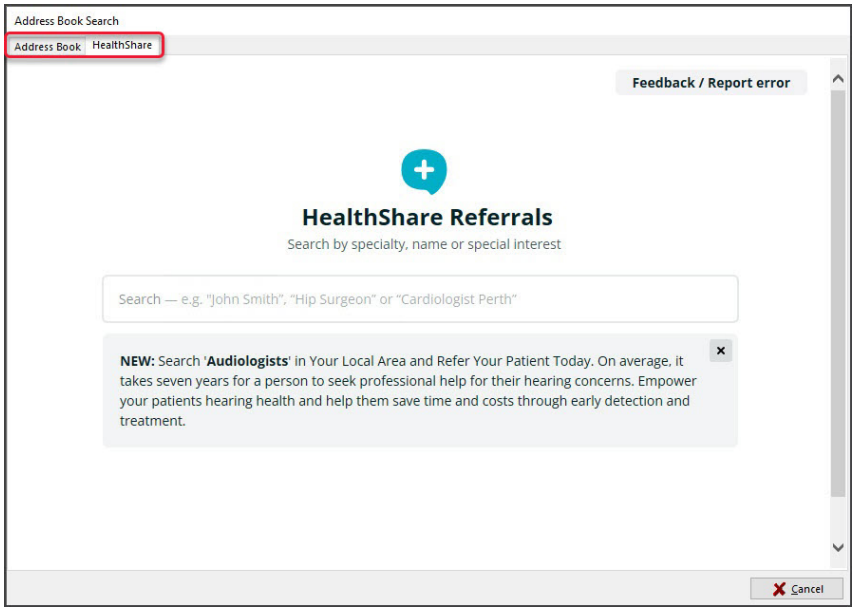
**Considerations**

Referrals and letters for HealthShare recipients cannot be sent using secure messaging (HealthLink etc). Only contacts added to the Clinical Address book by the practice can support secure messaging.

**Selecting the default**

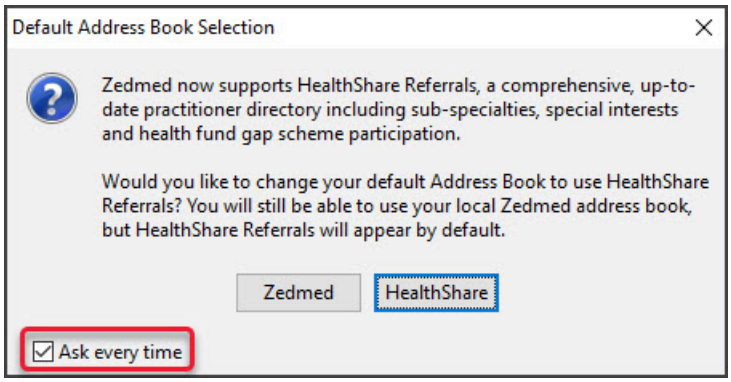
The Zedmed Address Book has two directory tabs:

- The **Address Book** tab is a directory of contacts added to Zedmed by the practice.
- The **HealthShare** tab is for HealthShare's Specialist and Allied Health directory.




When you open the address book, the **Default Address Book Selection** dialog will open:

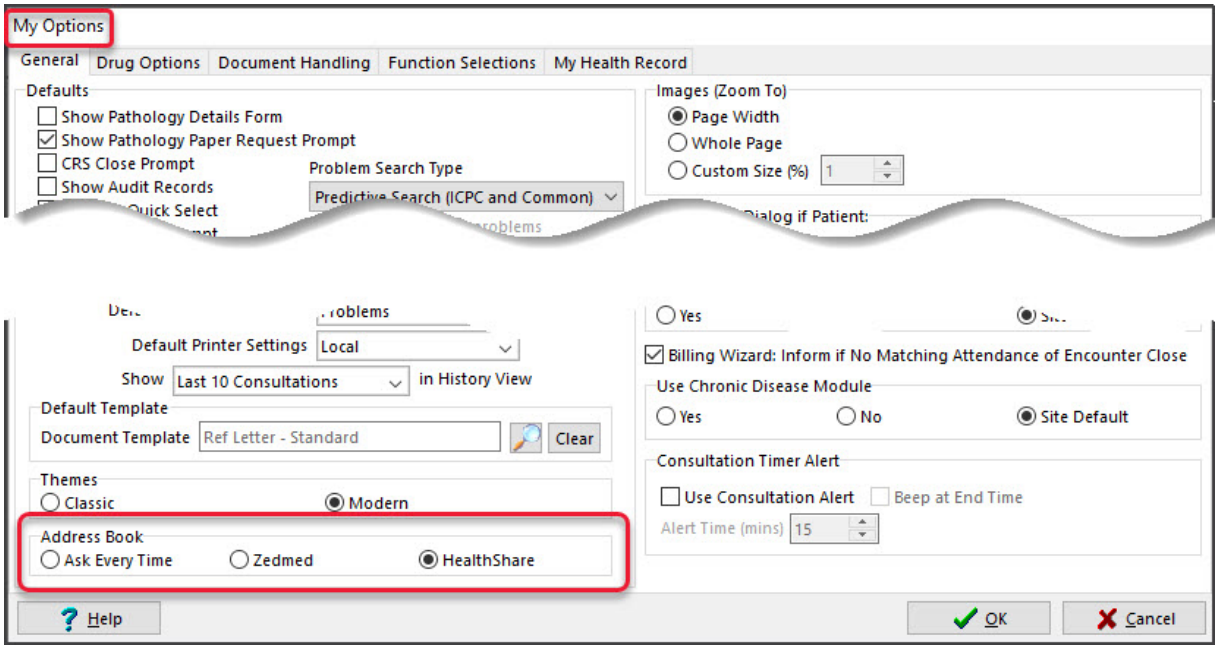
- If you untick **Ask every time**, the Address Book will default to the tab for the current selection: Zedmed or HealthShare.
- If you leave **Ask every time** selected, you will receive this prompt each time you open the address book.




To manually set or change the default tab:

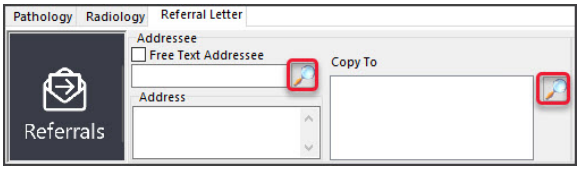
1. Open Zedmed **Clinical**.
2. Select **Tools** > **My Options**.

   The **My Options** screen will open
3. In the **Address Book** section, select **Zedmed** or **HealthShare**.




## Using the HealthShare directory

When creating a letter or referral, the search icon by the addressee opens the Address Book, where you can then select the HealthShare directory.




Zedmed features that open the Address Book include:

- Referral Letters (Addressee and Copy To)
- Pathology Referrals (Copy To)
- Radiology Referrals (Copy To)
- Quick Docs New Letter (To: and Cc:)
- Batch Letters (To: and Cc:)
- Clinical Records (**Other Clinicians** tab)

To add a HealthShare directory recipient to a letter or referral:], see the HealthSare Directory guide.