Set up drop-down Lists

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Some of the lists in Zedmed can be expanded by the practice using **Drop-Down List Management**. Most of these lists are documented within the guides they apply to.

Zedmed also supports custom options using Practice-definable fields.

Appointment Cancellation Reasons

This option is documented in the Appointment Cancellation guide.

Checklist, Instrument and Procedure Type

These options are documented in the Create a surgical Appointment Type guide.

Product Category

This option is documented in the Setup Stock Management guide.

Pronouns

Zedmed v36.1.0 and later comes with a set of 3 pronouns and the practice can add additional options as required. The options are available in Patient Details via Office or Clinical.

1. Go to Zedmed's **Management** tab.
2. Select **Practice Setup > Drop-Down List Management**.

   The **Drop-Down List Management** screen will open
3. Select the **Pronouns** from the left menu.
4. Select **Add Value**.

   A new line will be added.
5. Type in the pronouns and tick the sites they are to be available in.

Stock Movement Reason

This option is documented in the Set up Stock Management guide.