

HealthShare directory

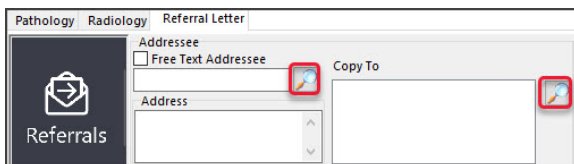
Last Modified on 15/10/2024 3:48 pm AEDT

HealthShare is Australia's largest Specialist and Allied Health directory and can be used to produce printed referral letters. Requires Zedmed v36.3.3 and later.

Considerations

- When you look up an addressee, you will choose the **Zedmed** Address book or the **HealthShare** directory.
- HealthShare is for printed referrals only, and it does not support secure messaging (HealthLink, Argus, etc.).
- For laboratory referrals, you can use the cc: option to add a practitioner from HealthShare to inform them of the lab request.
- HealthShare's defaults can be **configured for the practice**.

When creating a letter or referral, the search icon by the addressee opens the Address Book, where you can then select the HealthShare directory.



Zedmed features that open the Address Book include:

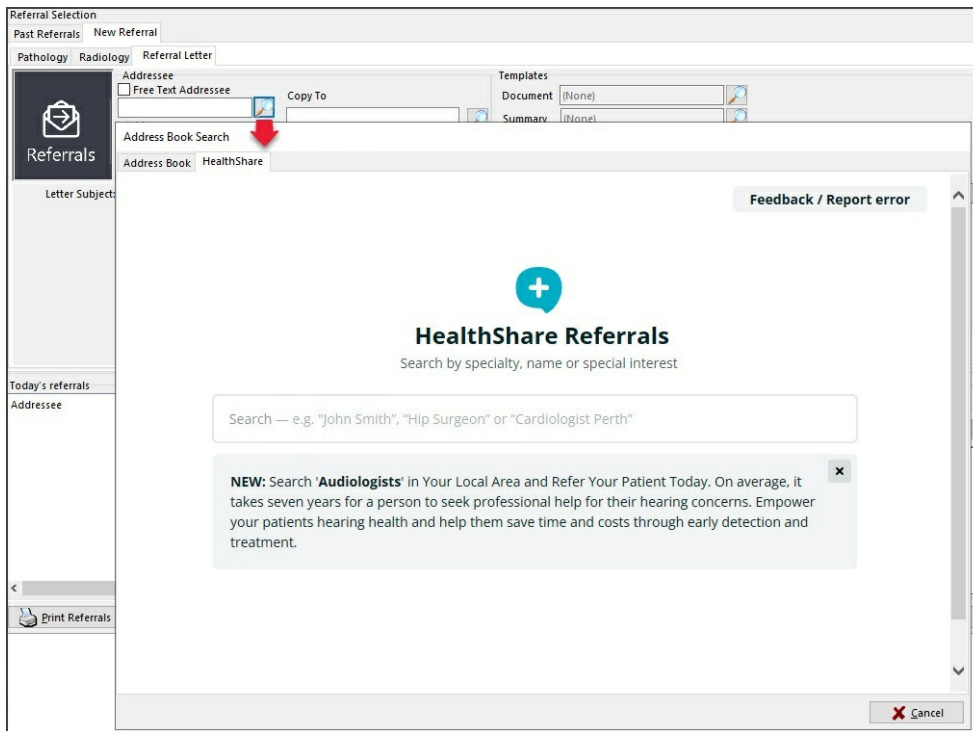
- **Referral Letters** (Addressee and Copy To)
- **Pathology Referrals** (Copy To)
- **Radiology Referrals** (Copy To)
- Quick Docs **New Letter** (To: and Cc:)
- **Batch Letters** (To: and Cc:)
- **Clinical Records** (**Other Clinicians** tab)

To add a HealthShare directory recipient to a letter or referral:

1. Open the Zedmed Address book.

In this example, we will use the Referral Letters module.

2. If the **HealthShare** tab is not the default, select the HealthShare tab or HealthShare on the dialog prompt.



3. Search for the practitioner.

When you start typing, a drop-down results menu will appear.

You can type in the:

- **Practitioner name**

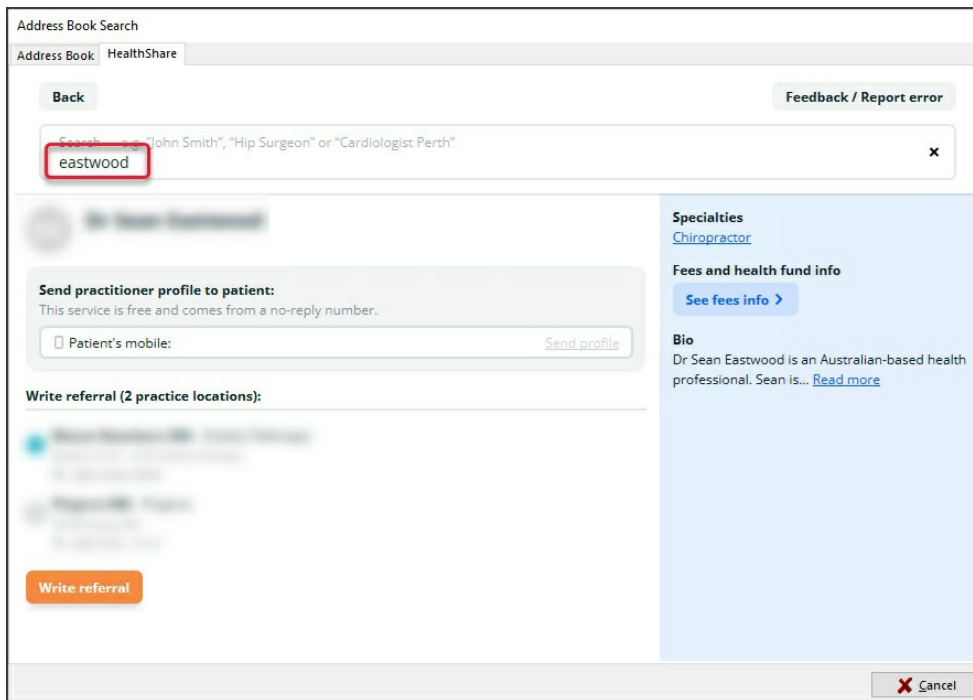
Select a practitioner from the list shown, and their profile will open, as shown in the screenshot below.

- **Practice name**

Select the practice from the list, then select a practitioner at the practice or use the practice as the recipient.

- **Specialty name**

Select the specialty and either enter the location to filter the results or select a practitioner from the list.

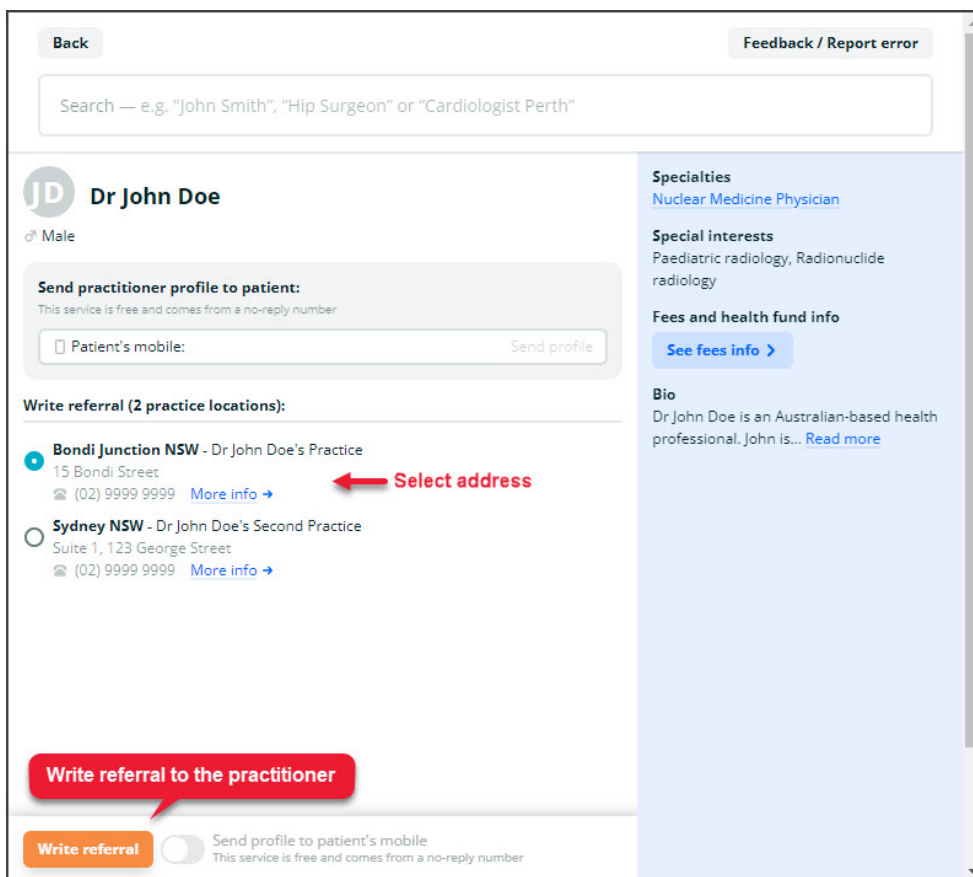


4. Select Write Referral or Write Letter

This will be to the practitioner or practice, as shown in the scenarios below for a referral.

There are 3 ways to do this:

Scenario1 : To the practitioner from the practitioner page.



Scenario 2: To the practice or practitioner from the practice page.

Back Feedback / Report error

Search — e.g. "John Smith", "Hip Surgeon" or "Cardiologist Perth"

John Doe's practice

15 Bondi Street
Bondi Junction NSW
2022 — [1 other location](#)

(02) 0000... [Show phone number](#)
(02) 0000... [Show fax number](#)

[Write referral](#)

Write referral to the practice

Practitioners (1) Report issue

Your patient's treatment costs may be reduced when the practitioner participates in a health fund member arrangement. [Select health fu... v](#)

Dr John Doe [Show profile →](#)

Nuclear Medicine Physician

15 Bondi Street, Bondi Junction NSW 2022

Special interests: Paediatric radiology, Radionuclide radiology

[Write referral](#)

Write referral to the practitioner

Scenario 3: To the practice or practitioner from the practice group page.

Back Feedback / Report error

Search — e.g. "John Smith", "Hip Surgeon" or "Cardiologist Perth"

John Doe's practice group

Practitioners (1) Report issue

Your patient's treatment costs may be reduced when the practitioner participates in a health fund member arrangement. [Select health fu... v](#)

Dr John Doe [Show profile →](#)

Nuclear Medicine Physician

Bondi Junction NSW, Sydney NSW

Special interests: Paediatric radiology, Radionuclide radiology

[Write referral](#)

Write referral to the practitioner

2 Practice Locations

Sydney NSW

Suite 1, 123 George Street

(02) 9999... [Show phone number](#)
(02) 9999... [Show fax number](#)

[Write referral](#)

Bondi Junction NSW

15 Bondi Street

(02) 0000... [Show phone number](#)
(02) 0000... [Show fax number](#)

[Write referral](#)

Write referral to the practice

5. The practice or practitioner will be added as a recipient of the referral or letter.

These are the fields next to the Address book/search icon.

The screenshot shows the 'Referral Selection' window with the following components:

- Navigation:** 'Past Referrals' and 'New Referral' tabs at the top.
- Referral Type:** 'Pathology', 'Radiology', and 'Referral Letter' tabs.
- Address Book:** A search icon and a list of addresses. The selected address is 'Health Hill' with '4 Ring Road' and 'Box Hill 3128' listed below it.
- Free Text Address:** A checkbox labeled 'Free Text Addressee'.
- Copy To:** A text input field.
- Templates:** 'Document' set to 'Ref Letter - Standard' and 'Summary' set to '(None)'. Both have search icons.
- Letter Subject:** A large text input field.
- Other:** A section containing a checkbox for 'No Result Expected' and another for 'Send as CDA / e-Letter'.
- Write Letter:** A button with a green checkmark and a document icon.
- Today's referrals:** A table with columns for 'Addressee', 'Details', and 'Problem'. It is currently empty.
- Current Encounter:** A section with 'Undefined Problem' and an 'RFE:' input field. It also includes a checkbox for 'Use Coded RFEs' and a 'Management Plan' button.
- Footer:** Buttons for 'Print Referrals', 'Print Referrals and Close', 'HealthLink Forms (Referral)', 'Help', 'OK', and 'Cancel'.

Complete the letter or referral.

- Referral Letters
- Pathology Referrals
- Radiology Referrals
- Clinical Letters
- Batch Letters